東海大學學生宿舍115學年度第2學期
辦理進、退宿申請作業公告

壹、欲申請退宿者：

一、住宿以一學年為原則，學年中不得申請退宿。

二、如因特殊原因第2學期需退宿者，請於以下時間及地點辦理退宿，未於期限內辦理視同繼續住宿。

(一)辦理時間：11/11(三)上午08:00至12/7(一)下午5:00前(每日08:00-17:00可辦理)。

(二)辦理地點：持學生證親自至學生住宿中心各區辦公室。

(三)注意事項(離舍驗收請留意學生住宿中心寒假上班時間)：

一般型宿舍：**116/1/17(日)下午5:00前**需辦妥離舍驗收，合格後方可離舍。

長住型宿舍：**116/1/28(四)中午12:00前**需至**各區辦公室**辦妥離舍驗收，合格後方可離舍。

貳、欲申請住宿者：

一、申請日期：12/14(一)00:00至12/16(三)下午4:00。

二、申請方式：登錄學生資訊系統申請。

三、抽籤日期：12/17(四)上午10:00以電腦亂序抽出「床位候補序號」。

四、候補方式及結果公告：

(一)本中心依候補序號及意願棟別排定同學下學期入住寢室。

(二)結果公告：12/22(二)公告115學年度第2學期寢室號碼，請至學生資訊系統查詢。

五、同學欲放棄床位之候補，請務必於12/24(四)下午5:00前，本人以學校t-mail信箱發信，告知放棄床位，逾期視同住宿，住宿費將直接列印第2學期註冊繳費單上。

男同學請洽林老師：getover128@thu.edu.tw (128為數字)

女同學請洽張老師：cast0630@thu.edu.tw (0630為數字)

學生住宿中心 115.11.6

Student Dormitory Check-in and Check-out Applications for Spring semester of 2027 (115-2)

1. Check-Out (Cancellation) Applications

(1) Rule: Dorms are for a full academic year.

(2) Mid-year check-outs are generally not allowed unless you have special reasons.

a. Application Period: Nov. 11 ,2026 (Wed) 08:00 – Dec. 7, 2026 (Mon) 17:00.(Available daily from 08:00 to 17:00)

b.How to Apply: Bring your student ID in person to your Student Housing Center office.

c.Room Inspection & Departure Deadlines:

Standard Dorms: Complete inspection before Jan. 17 , 2027(Sun) 17:00.

Long-Term Dorms: Complete inspection before Jan. 28 , 2027(Thu) 12:00 (Noon).

2. New Dormitory Applications (Waitlist)

(1) Application Period: Dec. 14 ,2026(Mon) 00:00 – Dec. 16 ,2026(Wed) 16:00.

(2) How to Apply: Log in to the Student Information System.

(3) Random Draw: Dec. 17,2026 (Thu) 10:00 (Computer-generated waitlist numbers).

(4) Result Announcement:

a. The Center assigns rooms for the upcoming semester based on waitlist numbers and building preferences.

b. Dec. 22(Tue), 2026 on the Student Information System.

(5) How to Cancel:

If you want to give up your waitlisted bed, you must email from your school t-mail account by Dec. 24 (Thu), 2026 17:00.

Otherwise, you will be considered a resident, and the dorm fee will be added to your tuition bill.

Male Students Contact: Mr. Lin **e-mail：**getover128@thu.edu.tw (128 is a number)

Female Students Contact: Ms. Chang **e-mail：**cast0630@thu.edu.tw (0630 is a number)

Student Housing Center (Nov. 6, 2026)